

MINUTES
NEOSHO CITY COUNCIL
December 04, 2018 - 7:00 p.m.
City Hall – Council Chambers
203 E. Main St., Neosho, MO

OPENING PRAYER & PLEDGE OF ALLEGIANCE

William J.P. Doubek gave the opening prayer and Mayor Pro Tem Stephens led the Pledge of Allegiance.

A quorum being present, Mayor Baker called the meeting to order at 7:03 p.m.

ROLL CALL

COUNCIL PRESENT:

Carmin Allen, Jon Stephens, William J.P. Doubek, and Tom Workman

COUNCIL ABSENT:

Ben Baker

CITY OFFICERS PRESENT:

Steven Hays, City Attorney; Leland Butcher, City Manager; Rachel Holcomb, City Clerk

APPROVAL OF AGENDA

Mayor Pro Tem Stephens asked Council if they would approve the agenda with the addition of a proclamation.

Mayor Pro Tem Stephens made a motion to approve the agenda with the addition of the proclamation; Councilman Doubek seconded.

Roll call vote:

Carmin Allen - Yes

William J.P. Doubek - Yes

Jonathan Stephens - Yes

Tom Workman – Yes

Motion carried.

CONSENT AGENDA:

APPROVAL OF MINUTES:

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1. November 20, 2018 – Open Session Minutes

Councilman Allen made a motion to approve the consent agenda including the minutes listed above; seconded by Councilman Workman.

Roll call vote:

William J.P. Doubek - Yes
Jonathan Stephens - Yes
Tom Workman – Yes
Carmin Allen - Yes

Motion carried.

PROCLAMATION

Mayor Pro Tem Stephens read the proclamation honoring former Neosho resident, Jim Eighmey.

VISITOR BUSINESS

There was none.

UNFINISHED BUSINESS

Bill No. 2018-893 for Ordinance No. 29-2018: Budget Adjustment

AN ORDINANCE OF THE CITY OF NEOSHO, MISSOURI, DECLARING CERTAIN PERSONAL PROPERTY AS SURPLUS AND SETTING FORTH THE METHODS FOR DISPOSING OF SAME....2nd & 3rd Reading.

Bill No. 2018-893 for Ordinance No. 29-2018 was read in title only by Mr. Hays.

Motion to approve Bill No. 2018-893 for Ordinance No. 29-2018 by Councilman Allen and seconded by Councilman Workman.

Roll call vote:

Jonathan Stephens - Yes
Tom Workman – Yes
Carmin Allen - Yes
William J.P. Doubek - Yes

Motion carried.

Bill No. 2018-905 for Ordinance No. 41-2018: TDD Agreement

AN ORDINANCE RATIFYING A CERTAIN COOPERATIVE IMPLEMENTATION AGREEMENT WITH THE NEOSHO TRANSPORTATION DEVELOPMENT DISTRICT: MAKING CERTAIN FINDINGS:

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APPROVING CERTAIN TAXING DISTRICTS' CAPITAL COSTS IN CONNECTION THEREWITH; MAKING AN APPROPRIATION FROM THE SPECIAL ALLOCATION FUND FOR THE NEOSHO TAX INCREMENT FINANCE DISTRICT: AND PROVIDING FUTURE AUTHORITY....2nd & 3rd Reading.

Bill No. 2018-905 for Ordinance No. 41-2018 was read in title only by Mr. Hays.

Motion to approve Bill No. 2018-905 for Ordinance No. 41-2018 by Councilman Doubek and seconded by Councilman Allen.

Roll call vote:

Tom Workman – Yes
Carmin Allen - Yes
William J.P. Doubek - Yes
Jonathan Stephens - Yes

Motion carried.

BID

Insurance

3 companies presented their bids:

- MIRMA
- Insurance Benefits Consultants
- Ollis, Akers & Arney

Council discussed.

Councilman Doubek made a motion approve the bid from Ollis, Akers & Arney to be the insurance broker for the City of Neosho; Councilman Allen seconded.

Roll call vote:

Carmin Allen - Yes
William J.P. Doubek - Yes
Jonathan Stephens - Yes
Tom Workman – Yes

Motion Carried

Development Services - Alarm System

Rachel Holcomb informed Council there were 1 bid was received:

- Total Electronics

Council would like to table until the next meeting to get some more information.

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Councilman Stephens made a motion to table this item until the next meeting on December 18, 2018; Councilman Workman seconded.

Roll call vote:

William J.P. Doubek - Yes
Jonathan Stephens - Yes
Tom Workman – Yes
Carmin Allen - Yes

Motion Carried

CORRESPONDENCE

There was none.

NEW BUSINESS

Resolution Bill No. 2018-06: Section 125 Premium Only Plan

Read in title only by Mr. Hays

A RESOLUTION OF THE CITY OF NEOSHO, MISSOURI RESOLVING THAT THE CITY OF NEOSHO ADOPTS THE AMENDMENT TO SECTION 125 PREMIUM ONLY PLAN OF THE INTERNAL REVENUE CODE.

Councilman Allen made a motion to pass Resolution Bill No. 2018-06 for Resolution 171-2018 on first reading; Councilman Doubek seconded.

Roll call vote:

Jonathan Stephens - Yes
Tom Workman – Yes
Carmin Allen - Yes
William J.P. Doubek - Yes

Motion carried.

Variance Request

Sam and Debbie Major appealed to Council to grant them a variance request for their townhomes at 213 E. Hickory Street. They stated they should be given the variance because of conflicting information they have received.

Council would like to off the services of their engineer, Allgeier Martin to draw up new electrical plans to help. The Majors would also like the City to help with the cost of the work to change the work that has already been done. Council advised this could be discussed after the

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engineer decides what needs to be done to fix the problems.

The variance request dies for lack of motion.

Christmas Eve

Rachel Holcomb asked Council if they would consider allowing non-essential staff to take the whole day of Christmas Eve off this year as it is on a Monday and the City is only open 4 hours.

Discussion was held.

Councilman Allen made a motion to allow non-essential staff to take the whole day of for Christmas Eve 2018, Councilman Doubek seconded.

Roll call vote:

Tom Workman – Yes

Carmin Allen - Yes

William J.P. Doubek - Yes

Jonathan Stephens - Yes

Motion carried.

REPORT OF CITY OFFICERS

Communication & Events - Paul Richardson - Sponsorship Program

Paul Richardson asked for Council's direction on the airshow the City puts on every year. He is trying to put together a sponsorship package to take to local businesses to see if they would like to participate. If he starts taking donations for events, they need to be provided. He wanted to make Council aware and to let them know he will be bringing a formal item before them in the future.

Human Resources - Cheyenne Wright - Personnel

Cheyenne Wright informed Council of:

- Resignations - Georgia Holtz, John Harrington (December 14th)
- Open Positions - HR Director, Building Inspector
- New Hires - Tom Long (Assistant Building Inspector)

City Manager - Leland Butcher - Personnel

Leland Butcher informed Council that he is making sure every employee has a back up in case they have to be gone. He is also changing Cheyenne Wright's job from an administrative assistant to an HR Generalist. He is raising her pay to \$32K/year.

City Clerk - Rachel Holcomb - Christmas party

Rachel Holcomb reminded Council of the City of Neosho's Christmas Party on December 17th.

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Closed Meeting

Section 610.021(1) RSMo... Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between Public governmental body or its representatives and its attorneys.

Section 610.021 (2) RSMo... Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor.

Roll call vote:

Carmin Allen – Yes
William J.P. Doubek – Yes
Jonathan Stephens – Yes
Tom Workman – Yes

Motion carried

Mayor Pro Tem Stephens closed the meeting at 9:16 p.m.

The meeting reconvened in open session at 10:03 p.m. and Mayor Pro Tem Stephens announced there was one vote taken.

ADJOURN

Mayor Pro Tem Stephens asked if there was any further business to come before Council, with no response he asked for a motion to adjourn the December 04, 2018, Regular Session City Council meeting.

Motion to adjourn by Councilman Stephens and seconded by Councilman Workman. Unanimous vote to adjourn.

Mayor Pro Tem Stephens adjourned the regular session meeting at 10:05 p.m.

APPROVED:

NEOSHO CITY COUNCIL

Mayor

ATTEST:

City Clerk