

City of Neosho

CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE: June 5, 2018

ITEM: Resolution Bill No. 2018-03...Designating new signatories on City of Neosho checking accounts held at First Community Bank.

ORIGINATING DEPARTMENT: City Clerk

ATTACHMENTS: Resolution Bill 2018-03 for Resolution 168-2018

ROUTING ORDER:

CITY ATTORNEY:	Daphne Pevahouse	DLP	DATE: 5/30/18
CITY MANAGER:	Dana Daniel	DD	DATE: 5-30-18
CITY CLERK:	Rachel Holcomb		DATE:

PURPOSE:

To designate persons who are authorized to draw money on behalf of the City.

BACKGROUND:

The Mayor Pro Tempore for the City of Neosho has changed and he needs to be added as a signer on the City of Neosho's bank accounts.

RECOMMENDATION:

Staff recommends Council approve Resolution Bill No. 2018-03 for Resolution 168-2018.

A RESOLUTION OF THE CITY OF NEOSHO, MISSOURI, DESIGNATING NEW SIGNATORIES ON CITY OF NEOSHO CHECKING ACCOUNTS HELD AT FIRST COMMUNITY BANK

WHEREAS, the City of Neosho needs to designate what persons are authorized to draw money on behalf of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEOSHO AS FOLLOWS:

Section 1: That two signatures are required on all bank checking accounts. With the exception of the municipal court account, signature of the City Clerk and Mayor will be required. In the absence of the City Clerk, signature will be required of the City Manager. In the absence of the Mayor, signature will be required of the Mayor Pro Tempore.

Section 2: All checks drawn against funds of all bank accounts, with the exception of the municipal court account, be signed by the City Clerk, Rachel Holcomb, or in her absence by the Interim City Manager, Dana Daniel, and countersigned by the Mayor, Ben Baker, or in his absence by the Mayor Pro Tempore, Jon Stephens, or such other officer or employee as shall be designated hereafter by resolution of the City Council.

Section 3: All checks drawn against funds from the municipal court account be signed by the Municipal Judge, Duane Cooper, and countersigned by the Municipal Court Clerk, Vickie Smith, or in the absence of the Municipal Judge and/or the Municipal Court Clerk, by the Mayor, Ben Baker and/or by the Mayor Pro Tempore, Jon Stephens, or such other officer or employee as shall be designated hereafter by resolution of the City Council.

Section 4: The above mentioned bank is authorized and directed to honor and pay any and all checks so drawn and when so signed, whether such checks be payable to the order of any officer or employee signing or counter-signing said check, and whether said checks are deposited to the credit of the employee or office holder signing or countersigning said checks.

Section 5: This resolution shall be in full force and effect upon approval.

ADOPTED this 5th day of June, 2018.

ATTEST

CITY OF NEOSHO, CITY COUNCIL

City Clerk

Mayor

APPROVED

City Attorney